



## Commercial Grant Program - Expense Reimbursement Form

Name of Business: \_\_\_\_\_

Recipient of payment: \_\_\_\_\_

Payment Mailing Address: \_\_\_\_\_ Date: \_\_\_\_\_

### Grant Itemized Expenses

| Receipt Invoice # | Invoice Date | Description of Work | Vendor/Contractor                     | Amount Paid |
|-------------------|--------------|---------------------|---------------------------------------|-------------|
| 1                 |              |                     |                                       |             |
| 2                 |              |                     |                                       |             |
| 3                 |              |                     |                                       |             |
| 4                 |              |                     |                                       |             |
| 5                 |              |                     |                                       |             |
| 6                 |              |                     |                                       |             |
| 7                 |              |                     |                                       |             |
| 8                 |              |                     |                                       |             |
| 9                 |              |                     |                                       |             |
| 10                |              |                     | <b>Total amount paid by applicant</b> |             |

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Must attach original receipts/invoices for completed work to be reimbursed along with proof of payment, i.e. a document issued by the contractor stating that the applicant has paid in full or a cancelled check and a signed receipt for said improvement.**

**For City Use Only:**

Grant amount due by the City of Norwalk (half of total in line 10): \$ \_\_\_\_\_ Code: \_\_\_\_\_  
Pay to Name \_\_\_\_\_ Address \_\_\_\_\_